

SYCAMORE PUBLIC LIBRARY  
Agenda BOARD OF TRUSTEES MEETING  
**Board Room: December 9, 2019 5:30 p.m.**

- I. Call to Order**
- II. Changes to and Approval of Agenda**
- III. Public Comment**
- IV. Announcements**
  - a. Staff Anniversaries
  - b. Holiday Open House 12/10
  - c. Friends of the Library Annual Meeting 12/17
- V. Library & Trustee Reports:**
  - a. Treasurer's Report
  - b. Business Manager's Report
  - c. Director's Report
  - d. Finance Committee Update
  - e. Friends of the Library Update
- VI. Consent Agenda-Board Approval Required**
  - a. Regular Meeting Minutes, November 12, 2019
  - b. November Bills for Approval
- VII. Old Business**
  - a. Window Grant Updates (Jeff Keppler, Dewberry)
    - i. Timeline
    - ii. Reporting Process
    - iii. Bid & Next Steps
- VIII. New Business**
  - a. 2020 Library Closing & Board Meeting Dates
  - b. Per Capita Grant Requirements
    - i. Serving Our Public: Chapter 3- Personnel
    - ii. Trustee Facts File Chapter 11-Appendices
    - iii. Digital Public Library of America
  - c. Memorial for Former Mayor Ken Mundy
  - d. DRAFT Building Maintenance Checklist
- IX. Adjournment**

FINAL VOTE OR ACTION MAY BE TAKEN AT THE MEETING ON ANY AGENDA ITEM SUBJECT MATTER LISTED ABOVE, UNLESS THE AGENDA LINE ITEM SPECIFICALLY STATES OTHERWISE.

**Next Meeting: January 14, 2019 5:30 p.m.**