

Sycamore Public Library Approved Budget FY18

	Actual	Approved	Estimation	Approved	Approved	Approved	Approved
	FY 16 Actual	FY 16 Budget	FY 17 Estimated	FY 17 Budget	FY 18 Budget	FY17-FY18 Increase	FY 18 % of Budget
	May '15-Apr 16	May '15- Apr 16	May '16 - Apr 17	May '16 - Apr 17	May '17 - Apr 18	May '17 - Apr 18	May '17 - Apr 18
Income							
TAX REVENUE							
3400 · PPR Tax	62,273	75,000	92,943	88,000	62,000	-29.5%	
3410 · Property	972,396	971,702	1,020,287	1,020,287	1,066,295	4.5%	
Total TAX REVENUE	1,034,669	1,046,702	1,113,230	1,108,287	1,128,295	1.8%	95.3%
OPERATIONS							
3600 · Fines	22,267	33,000	19,000	23,000	20,000	-13.0%	
3600.01 Lost and Damaged			1,350	2,000	1,400	-30.0%	
3620 · Sales	2,009	2,700	2,000	2,000	2,000	0.0%	
3630 · Non-Resident Fee Cards							
3630.01 · NR Internet fee cards	933	800	900	900	850	-5.6%	
3630.02 · NR Programs	-	25	0	0	0	0.0%	
3630 · Non-Resident Fee Cards - Other	8,628	8,550	9,400	9,000	9,000	0.0%	
Total 3630 · Non-Resident Fee Cards	9,561	9,375	10,300	9,900	9,850	-0.5%	0.8%
3650 · Copies/Printing							
3650.01 · Fax Services	1,010		1,220	1,000	1,015	1.5%	
3650 · Copies/Printing - Other	6,317	5,400	5,800	6,200	6,200	0.0%	
Total 3650 · Copies/Printing	7,327	5,400	7,020	7,200	7,215	0.2%	
Total OPERATIONS	41,164	50,475	39,670	44,100	40,465	-8.2%	3.4%
ACCT EARNINGS							
3700 · Interest							
3700.01 · Operating	6	7	4	12	12	0.0%	
3700.02 · Money Market Operating	583	380	1,129	220	220	0.0%	
3700.03 · Money Market Contingency & Bldg.	152	60	236	85	85	0.0%	
3700.04 · US Bank/e-pay	13	1	26	0	0		
3700 · Interest - Other	-			0	0		
Total 3700 · Interest	754	448	1,395	317	317	0.0%	
Total ACCT EARNINGS	754	448	1,395	317	317	0.0%	0.0%
MISCELLANEOUS REVENUE							
3800 · Donation Jar	957	600	446	880	580	-34.1%	
3810 · Meeting room fees	2,265	1,500	3,100	1,700	1,700	0.0%	
3820 · County Law Library Revenue	4,600	4,000	2,650	2,600	2,600	0.0%	
3830 · Sycamore Library Fund - DCCF	1,002	1,022	985	985	990	0.5%	
3840 · Lillian Boynton Book Fund	4,711	4,111	4,909	4,909	5,217	6.3%	
3870 · OCLC-ILL Fees	5	75		10	10	0.0%	
3890 Transfer In					4,148		
Total MISCELLANEOUS REVENUE	13,540	11,308	12,090	11,084	15,245	37.5%	1.3%
GRANTS							
3900 · Per Capita	21,899	21,899	13,505	13,505	0	-100.0%	
Total GRANTS	21,899	21,899	13,505	13,505	0	-100.0%	0.0%
Total Income	1,112,026	1,130,832	1,179,890	1,177,293	1,184,322	0.6%	100.0%

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Gross Profit	1,112,026	1,130,832	1,179,890	1,177,293	1,184,322	0.6%	
Expense							
WAGE EXPENSES							
8100 · Gross Wages	513,787	566,659	535,988	578,000	570,000	-1.4%	
8101.1 · Paid Time Off Wages	10,978		25,000				
8170 · Payroll Fees	2,101	2,330	2,600	2,330	2,600	11.6%	
8171 · FICA	30,824	34,676	31,808	35,500	35,500	0.0%	
8173 · IMRF	47,340	59,630	47,600	52,000	50,000	-3.8%	
8175 · Health Insurance	52,839	66,000	47,962	70,500	65,000	-7.8%	
8175.1 · H.S.A. Employee Acct	-	0	14,758	0	18,400		
8177 · Medicare	7,209	8,389	7,439	8,550	8,600	0.6%	
Total WAGE EXPENSES	665,078	737,684	713,154	746,880	750,100	0.4%	63.3%
ADMINISTRATION							
8200 · Memberships & Commissions	1,657	1,800	1,500	1,800	1,800	0.0%	
8210 · Audit Fees	6,850	7,000	7,000	7,000	7,000	0.0%	
8211 · Legal fees	1,614	1,601	12,000	13,000	7,000	-46.2%	
8212 · Hiring & Placement	299	200	1,400	200	350	75.0%	
8213 · LIMRiCC Unemployment Insurance	891	1,500	800	1,600	2,000	25.0%	
8214 · Professional Development	3,681	4,950	2,000	5,000	5,000	0.0%	
8215 · PR/Publicity	6,261	5,000	10,500	10,500	10,500	0.0%	
8216 · Mileage Reimbursement	2,328	2,700	900	2,800	2,000	-28.6%	
8217 · Postage & Shipping	1,544	1,910	1,450	1,910	1,600	-16.2%	
8218 · Printing	305	500	0	0	0	0.0%	
8219 · Insurance	15,962	13,710	17,000	18,000	18,000	0.0%	
Total ADMINISTRATION	41,392	40,871	54,550	61,810	55,250	-10.6%	4.7%
MATERIALS							
Children's Materials							
8201.01 · Children's DVDs	465	900	950	950	700	-26.3%	
8201.02 · Child & Teen Audio Books	682	2,000	2,550	2,850	1,850	-35.1%	
8201.03 · Children's Music	131	450	450	450	400	-11.1%	
8201.04 · Child & Teen Foreign Language	500	500	600	600	700	16.7%	
8201.06 · Child & Teen Books	20,296	26,000	21,000	34,780	31,000	-10.9%	
Total Children's Materials	22,074	29,850	25,550	39,630	34,650	-12.6%	
Young Adult Materials							
8202.01 · Young Adult Books	4,331	8,000	0	0	0		
8202.02 · Young Adult Audio Books	674	850	0	0	0		
8202.03 · Young Adult Foreign Language	69	100	0	0	0		
Total Young Adult Materials	5,074	8,950	0	0	0		
Adult Materials							
8203.01 · Adult Foreign Language	540	550	550	550	900	63.6%	
8203.03 · Adult Books	48,624	49,550	46,000	51,050	49,000	-4.0%	
8203.04 · Adult and Teen DVDs	5,728	7,000	6,300	7,500	7,000	-6.7%	
8203.05 · Adult Audio Books	4,730	5,100	5,100	5,100	8,500	66.7%	
8203.06 · Adult Music CDs	2,051	3,500	2,000	3,500	2,300	-34.3%	
Total Adult Materials	61,673	65,700	59,950	67,700	67,700	0.0%	

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8204 · Periodicals	5,704	5,500	5,700	5,500	5,500	0.0%	
8205 · Lillian Boynton Book Fund	4,711	4,711	4,909	4,909	4,800	-2.2%	
8206 · E-Resources	7,904	13,000	13,500	13,000	10,000	-23.1%	
8207 · Automated Subscriptions	14,421	15,000	15,000	15,000	16,000	6.7%	
Total MATERIALS	121,562	142,711	124,609	145,739	138,650	-4.9%	11.7%
PROGRAMS							
Children							
8301.01 · Performers	1,466	2,650	3,000	3,000	3,400	13.3%	
8301.02 · Supplies	2,857	1,500	1,700	1,700	1,700	0.0%	
Total Children	4,324	4,150	4,700	4,700	5,100	8.5%	
Young Adult							
8302.01 · Young Adult Programming	1,448	1,575	1,700	1,700	1,300	-23.5%	
Total Young Adult	1,448	1,575	1,700	1,700	1,300	-23.5%	
Adult							
8303.01 · Performers	1,677	1,900	2,200	2,200	2,100	-4.5%	
8303.02 · Supplies	575	500	500	500	500	0.0%	
Total Adult	2,252	2,400	2,700	2,700	2,600	-3.7%	
Total PROGRAMS	8,023	8,125	9,100	9,100	9,000	-1.1%	0.8%
CONTRACTUAL SERVICES							
8300 · Phone System Maintenance	316	320	2,600	332	800	141.0%	
8310 · Photocopiers	5,572	6,550	3,500	5,600	4,000	-28.6%	
8311 · Pest Control	180	840	250	400	400	0.0%	
8312 · Cleaning Service	15,540	15,540	15,540	16,835	15,540	-7.7%	
8313 · Elevator	2,787	2,790	2,883	3,000	3,000	0.0%	
8314 · HVAC Maintenance	5,150	5,310	5,300	5,562	5,575	0.2%	
8315 · Alarm Service Elevator	453	624		0			
8316 · Alarm Service Fire	4,385	3,550	5,300	3,570	3,440	-3.6%	
8317 · Besam - Automatic Door	735	750	750	750	780	4.0%	
8319 · OCLC	-	0		0			
8320 · Security	999	1,030	3,589	700	700	0.0%	
Total CONTRACTUAL SERVICES	36,118	37,304	39,712	36,749	34,235	-6.8%	2.9%
TECHNOLOGY							
8330.01 · Online System	18,003	17,830	17,800	17,800	19,400	9.0%	
8330.02 · Access Management System	2,328	2,328	2,338	2,328	2,328	0.0%	
8330.03 · Telecommunications	2,966	3,200	3,300	3,300	6,200	87.9%	
8330.04 · Software	1,702	2,000	2,000	2,000	1,700	-15.0%	
8330.06 · Technical Support	20,041	18,000	18,600	18,600	21,000	12.9%	
Total TECHNOLOGY	45,041	43,358	44,038	44,028	50,628	15.0%	4.3%
SUPPLIES							
8400 · Office	2,956	4,680	3,900	4,680	3,800	-18.8%	
8401 · Processing	5,094	7,325	4,000	8,050	6,000	-25.5%	
8402 · Janitorial	2,678	4,300	4,300	4,300	3,000	-30.2%	

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Total SUPPLIES	10,729	16,305	12,200	17,030	12,800	-24.8%	1.1%
FURNISHINGS							
8410 · Equipment/Furniture	1,718	2,000	6,000	7,000	5,000	-28.6%	
8411 · Technology Supplies	2,428	3,000	3,000	5,100	4,000	-21.6%	
8412 · Computers	6,446	8,000	10,000	10,000	14,000	40.0%	
Total FURNISHINGS	10,592	13,000	19,000	22,100	23,000	4.1%	1.9%
MAINTENANCE							
8420 · Building	26,349	27,000	15,000	20,578	18,000	-12.5%	
8421 · Equipment	4,934	5,250	1,000	2,500	5,000	100.0%	
8422 · Grounds	6,926	11,000	11,000	11,000	10,000	-9.1%	
8424 · Trash	1,839	1,515	2,000	2,000	2,000	0.0%	
Total MAINTENANCE	40,049	44,765	29,000	36,078	35,000	-3.0%	3.0%
UTILITIES							
8431 · Telephone	2,729	2,400	4,550	2,100	0	-100.0%	
8432 · Gas	3,861	9,500	5,500	9,785	8,000	-18.2%	
Total UTILITIES	6,589	11,900	10,050	11,885	8,000	-32.7%	0.7%
MISCELLANEOUS EXPENSES							
8601 · Service Fees	504	600	700	475	600	26.3%	
8602 · Contingency	258	2,500	800	2,500	3,009	20.4%	
8603 · Refunds & Lost Books	150	250	0	0	0		
8604 · Consultant/Outside Services	4,315	5,000	1,400	5,000	4,000	-20.0%	
8605 · OCLC-ILL Fees	5	39	39	39	50	28.2%	
8606 · Capital Improvement	-	0	0	0	15,000		
8607 Transfers Out			84,288				
Total MISCELLANEOUS EXPENSES	5,233	8,389	87,227	8,014	22,659	182.7%	1.9%
MORTGAGE							
8611 · Library Mortgage Debt	28,717	28,000	28,000	28,000	28,000	0.0%	
8612 · Mortgage debt-interest	9,059	9,880	9,250	9,880	17,000	72.1%	
Total MORTGAGE	37,776	37,880	37,250	37,880	45,000	18.8%	3.8%
Total Expense	1,028,182	1,142,292	1,179,890	1,177,293	1,184,322	0.6%	100.0%
Year Ending Under/Over Budget	83,844	-11,460	0	0	0		