

Sycamore Public Library Draft Budget FY19

	Actual	Approved	Actual	Approved	Actual	Approved	Draft	Draft	Approved
	FY 16 Actual	FY 16 Budget	FY 17 Actual	FY 17 Budget	FY 18 Estimated	FY 18 Budget	FY 19 Budget	FY 19 Increase	FY 19 % of Budget
	May '15-Apr 16	May '15- Apr 16	May '16 - Apr 17	May '16 - Apr 17	May '17 - Apr 18	May '17 - Apr 18	May '18 - Apr 19	May '18 - Apr 19	May '18 - Apr 19
Income									
TAX REVENUE									
3400 · PPR Tax	62,273	75,000	97,717	88,000	62,000	62,000	62,500	0.81%	
3410 · Property	972,396	971,702	1,020,430	1,020,287	1,066,295	1,066,295	1,119,500	4.99%	
Total TAX REVENUE	1,034,669	1,046,702	1,118,147	1,108,287	1,128,295	1,128,295	1,182,000	4.76%	95.8%
OPERATIONS									
3600 · Fines	22,267	33,000	19,960	23,000	20,000	20,000	19,150	-4.25%	
3600.01 Lost and Damaged			1,321	2,000	1,400	1,400	1,200	-14.29%	
3620 · Sales	2,009	2,700	2,373	2,000	2,000	2,000	2,200	10.00%	
3630 · Non-Resident Fee Cards									
3630.01 · NR Internet fee cards	933	800	927	900	850	850	875	2.94%	
3630.02 · NR Programs	-	25	0	0	0	0	0	0.00%	
3630 · Non-Resident Fee Cards - Other	8,628	8,550	10,761	9,000	9,000	9,000	9,200	2.22%	
Total 3630 · Non-Resident Fee Cards	9,561	9,375	11,688	9,900	9,850	9,850	10,075	1.77%	0.8%
3650 · Copies/Printing									
3650.01 · Fax Services	1,010		1,192	1,000	1,015	1,015	1,050	3.45%	
3650 · Copies/Printing - Other	6,317	5,400	6,103	6,200	6,200	6,200	6,000	-3.23%	
Total 3650 · Copies/Printing	7,327	5,400	7,295	7,200	7,215	7,215	7,050	-2.29%	
Total OPERATIONS	41,164	50,475	42,638	44,100	40,465	40,465	39,675	-1.95%	3.2%
ACCT EARNINGS									
3700 · Interest									
3700.01 · Operating	6	7	5	12	12	12	5	-58.33%	
3700.02 · Money Market Operating	583	380	1,281	220	220	220	500	127.27%	
3700.03 · Money Market Contingency & Bld	152	60	282	85	85	85	150	76.47%	
3700.04 · US Bank/e-pay	13	1	42	0	0	0	0	0.00%	
3700 · Interest - Other	-	0	0	0	0	0	0	0.00%	
Total 3700 · Interest	754	448	1,611	317	317	317	655	106.62%	
Total ACCT EARNINGS	754	448	1,611	317	317	317	655	106.62%	0.1%
MISCELLANEOUS REVENUE									
3800 · Donation Jar	957	600	516	880	580	580	500	-13.79%	
3810 · Meeting room fees	2,265	1,500	3,190	1,700	1,700	1,700	2,000	17.65%	
3820 · County Law Library Revenue	4,600	4,000	2,650	2,600	2,600	2,600	2,600	0.00%	
3830 · Sycamore Library Fund - DCCF	1,002	1,022	985	985	990	990	985	-0.51%	
3840 · Lillian Boynton Book Fund	4,711	4,111	4,909	4,909	5,217	5,217	5,300	1.59%	
3870 · OCLC-ILL Fees	5	75	5	10	10	10	4	-60.00%	
3890 Transfer In	-	0	0	0	4,148	4,148	0	-100.00%	
Total MISCELLANEOUS REVENUE	13,540	11,308	12,255	11,084	15,245	15,245	11,389	-25.29%	0.9%
GRANTS									
3900 · Per Capita	21,899	21,899	13,505	13,505	0	0	0	0.00%	
Total GRANTS	21,899	21,899	13,505	13,505	0	0	0	0.00%	0.0%
Total Income	1,112,026	1,130,832	1,188,156	1,177,293	1,184,322	1,184,322	1,233,719	4.17%	100.0%
Gross Profit	1,112,026	1,130,832	1,188,156	1,177,293	1,184,322	1,184,322	1,233,719	4.17%	
Expense									
WAGE EXPENSES									

Sycamore Public Library Draft Budget FY19

	Actual	Approved	Actual	Approved	Actual	Approved	Draft	Draft	Approved
	FY 16 Actual	FY 16 Budget	FY 17 Actual	FY 17 Budget	FY 18 Estimated	FY 18 Budget	FY 19 Budget	FY 19 Increase	FY 19 % of Budget
	May '15-Apr 16	May '15-Apr 16	May '16-Apr 17	May '16-Apr 17	May '17-Apr 18	May '17-Apr 18	May '18-Apr 19	May '18-Apr 19	May '18-Apr 19
8100 - Gross Wages	513,787	566,659	514,649	578,000	570,000	570,000	572,000	0.35%	
8101.1 - Paid Time Off Wages	10,978	0	23,140	0	0	0	24,000		
8170 - Payroll Fees	2,101	2,330	2,454	2,330	2,600	2,600	2,450	-5.77%	
8171 - FICA	30,824	34,676	31,893	35,500	35,500	35,500	36,500	2.82%	
8173 - IMRF	47,340	59,630	45,453	52,000	50,000	50,000	48,000	-4.00%	
8175 - Health Insurance	52,839	66,000	48,853	70,500	65,000	65,000	78,000	20.00%	
8175.1 - H.S.A. Employee Acct	-	0	14,758	0	18,400	18,400	0	-100.00%	
8177 - Medicare	7,209	8,389	7,458	8,550	8,600	8,600	8,800	2.33%	
Total WAGE EXPENSES	665,078	737,684	688,658	746,880	750,100	750,100	769,750	2.62%	62.4%
ADMINISTRATION									
8200 - Memberships & Commissions	1,657	1,800	1,747	1,800	1,800	1,800	1,800	0.00%	
8210 - Audit Fees	6,850	7,000	6,176	7,000	7,000	7,000	6,500	-7.14%	
8211 - Legal fees	1,614	1,601	10,079	13,000	7,000	7,000	8,000	14.29%	
8212 - Hiring & Placement	299	200	878	200	350	350	1,200	242.86%	
8213 - LIMRiCC Unemployment Insurance	891	1,500	351	1,600	2,000	2,000	1,500	-25.00%	
8214 - Professional Development	3,681	4,950	1,454	1,249	5,000	5,000	6,400	28.00%	
8215 - PR/Publicity	6,261	5,000	8,644	10,500	10,500	10,500	11,000	4.76%	
8216 - Mileage Reimbursement	2,328	2,700	729	2,800	2,000	2,000	1,000	-50.00%	
8217 - Postage & Shipping	1,544	1,910	2,617	1,910	1,600	1,600	1,800	12.50%	
8218 - Printing	305	500	0	0	0	0	0	0.00%	
8219 - Insurance	15,962	13,710	15,769	18,000	18,000	18,000	17,000	-5.56%	
Total ADMINISTRATION	41,392	40,871	48,444	58,059	55,250	55,250	56,200	1.72%	4.6%
MATERIALS									
Children's Materials									
8201.01 - Children's DVDs	465	900	947	950	700	700	0	-100.00%	
8201.02 - Child & Teen Audio Books	682	2,000	2,333	2,850	1,850	1,850	0	-100.00%	
8201.03 - Children's Music	131	450	444	450	400	400	0	-100.00%	
8201.04 - Child & Teen Foreign Language	500	500	503	600	700	700	600	-14.29%	
8201.06 - Child & Teen Books	20,296	26,000	24,415	34,780	31,000	31,000	30,000	-3.23%	
8201.07 Child & Teen Multimedia	-	0	0	0	0	0	6,500		
Total Children's Materials	22,074	29,850	28,642	39,630	34,650	34,650	37,100	7.07%	
Young Adult Materials									
8202.01 - Young Adult Books	4,331	8,000	0	0	0	0	0	0.00%	
8202.02 - Young Adult Audio Books	674	850	0	0	0	0	0	0.00%	
8202.03 - Young Adult Foreign Language	69	100	0	0	0	0	0	0.00%	
Total Young Adult Materials	5,074	8,950	0	0	0	0	0	0.00%	
Adult Materials									
8203.01 - Adult Foreign Language	540	550	429	550	900	900	500	-44.44%	
8203.03 - Adult Books	48,624	49,550	47,693	51,050	49,000	49,000	49,000	0.00%	
8203.04 - Adult and Teen DVDs	5,728	7,000	7,267	7,500	7,000	7,000	0	-100.00%	
8203.05 - Adult Audio Books	4,730	5,100	5,368	5,100	8,500	8,500	0	-100.00%	
8203.06 - Adult Music CDs	2,051	3,500	2,179	3,500	2,300	2,300	0	-100.00%	
8203.07 Adult Multimedia	-	0	0	0	0	0	23,650		
Total Adult Materials	61,673	65,700	62,936	67,700	67,700	67,700	73,150	8.05%	
8204 - Periodicals	5,704	5,500	5,631	5,500	5,500	5,500	3,500	-36.36%	
8205 - Lillian Boynton Book Fund	4,711	4,711	4,909	4,909	4,800	4,800	5,300	10.42%	
8206 - E-Resources	7,904	13,000	12,319	13,000	10,000	10,000	24,000	140.00%	
8207 - Automated Subscriptions	14,421	15,000	15,009	15,000	16,000	16,000	18,000	12.50%	
Total MATERIALS	121,562	142,711	129,447	145,739	138,650	138,650	161,050	16.16%	13.1%

Sycamore Public Library Draft Budget FY19

	Actual	Approved	Actual	Approved	Actual	Approved	Draft	Draft	Approved
	FY 16 Actual	FY 16 Budget	FY 17 Actual	FY 17 Budget	FY 18 Estimated	FY 18 Budget	FY 19 Budget	FY 19 Increase	FY 19 % of Budget
	May '15-Apr 16	May '15-Apr 16	May '16-Apr 17	May '16-Apr 17	May '17-Apr 18	May '17-Apr 18	May '18-Apr 19	May '18-Apr 19	May '18-Apr 19
PROGRAMS									
Children									
8301.01 · Performers	1,466	2,650	3,014	3,000	3,400	3,400	4,500	32.35%	
8301.02 · Supplies	2,857	1,500	1,771	1,700	1,700	1,700	1,700	0.00%	
Total Children	4,324	4,150	4,785	4,700	5,100	5,100	6,200	21.57%	
Young Adult									
8302.01 · Young Adult Programming	1,448	1,575	1,686	1,700	1,300	1,300	1,300	0.00%	
Total Young Adult	1,448	1,575	1,686	1,700	1,300	1,300	1,300	0.00%	
Adult									
8303.01 · Performers	1,677	1,900	2,199	2,200	2,100	2,100	2,400	14.29%	
8303.02 · Supplies	575	500	537	500	500	500	550	10.00%	
Total Adult	2,252	2,400	2,736	2,700	2,600	2,600	2,950	13.46%	
Total PROGRAMS	8,023	8,125	9,207	9,100	9,000	9,000	10,450	16.11%	0.8%
CONTRACTUAL SERVICES									
8300 · Phone System Maintenance	316	320	2,542	332	800	800	1,000	25.00%	
8310 · Photocopiers	5,572	6,550	2,072	5,600	4,000	4,000	3,000	-25.00%	
8311 · Pest Control	180	840	150	400	400	400	200	-50.00%	
8312 · Cleaning Service	15,540	15,540	15,540	16,835	15,540	15,540	15,540	0.00%	
8313 · Elevator	2,787	2,790	2,883	3,000	3,000	3,000	3,100	3.33%	
8314 · HVAC Maintenance	5,150	5,310	5,469	5,562	5,575	5,575	5,800	4.04%	
8315 · Alarm Service Elevator	453	624	0	0	0	0	0	0.00%	
8316 · Alarm Service Fire	4,385	3,550	2,797	3,570	3,440	3,440	3,000	-12.79%	
8317 · Besam - Automatic Door	735	750	735	750	780	780	750	-3.85%	
8320 · Security	999	1,030	3,589	700	700	700	900	28.57%	
Total CONTRACTUAL SERVICES	36,118	37,304	35,778	36,749	34,235	34,235	33,290	-2.76%	2.7%
TECHNOLOGY									
8330.01 · Online System	18,003	17,830	16,975	17,800	19,400	19,400	21,500	10.82%	
8330.02 · Access Management System	2,328	2,328	2,328	2,328	2,328	2,328	1,480	-36.43%	
8330.03 · Telecommunications	2,966	3,200	3,104	3,300	6,200	6,200	6,000	-3.23%	
8330.04 · Software	1,702	2,000	1,263	2,000	1,700	1,700	1,000	-41.18%	
8330.06 · Technical Support	20,041	18,000	20,728	18,600	21,000	21,000	21,000	0.00%	
Total TECHNOLOGY	45,041	43,358	44,399	44,028	50,628	50,628	50,980	0.70%	4.1%
SUPPLIES									
8400 · Office	2,956	4,680	4,696	4,680	3,800	3,800	5,000	31.58%	
8401 · Processing	5,094	7,325	4,045	8,050	6,000	6,000	5,500	-8.33%	
8402 · Janitorial	2,678	4,300	4,336	4,300	3,000	3,000	3,500	16.67%	
Total SUPPLIES	10,729	16,305	13,077	17,030	12,800	12,800	14,000	9.38%	1.1%
FURNISHINGS									
8410 · Equipment/Furniture	1,718	2,000	5,268	7,000	5,000	5,000	7,000	40.00%	
8411 · Technology Supplies	2,428	3,000	3,343	5,100	4,000	4,000	4,000	0.00%	
8412 · Computers	6,446	8,000	9,843	10,000	14,000	14,000	15,000	7.14%	
Total FURNISHINGS	10,592	13,000	18,454	22,100	23,000	23,000	26,000	13.04%	2.1%
MAINTENANCE									
8420 · Building	26,349	27,000	15,517	20,578	18,000	18,000	19,000	5.56%	
8421 · Equipment	4,934	5,250	292	2,500	5,000	5,000	4,000	-20.00%	

Sycamore Public Library Draft Budget FY19

	Actual	Approved	Actual	Approved	Actual	Approved	Draft	Draft	Approved
	FY 16 Actual	FY 16 Budget	FY 17 Actual	FY 17 Budget	FY 18 Estimated	FY 18 Budget	FY 19 Budget	FY 19 Increase	FY 19 % of Budget
	May '15-Apr 16	May '15- Apr 16	May '16 - Apr 17	May '16 - Apr 17	May '17 - Apr 18	May '17 - Apr 18	May '18 - Apr 19	May '18 - Apr 19	May '18 - Apr 19
8422 - Grounds	6,926	11,000	8,918	11,000	10,000	10,000	10,000	0.00%	
8424 - Trash	1,839	1,515	1,619	2,000	2,000	2,000	1,000	-50.00%	
Total MAINTENANCE	40,049	44,765	26,345	36,078	35,000	35,000	34,000	-2.86%	2.8%
UTILITIES									
8431 - Telephone	2,729	2,400	4,947	2,100	0	0	0	0.00%	
8432 - Gas	3,861	9,500	4,711	9,785	8,000	8,000	6,000	-25.00%	
Total UTILITIES	6,589	11,900	9,658	11,885	8,000	8,000	6,000	-25.00%	0.5%
MISCELLANEOUS EXPENSES									
8601 - Service Fees	504	600	653	475	600	600	700	16.67%	
8602 - Contingency	258	2,500	752	2,500	3,009	3,009	6,294	109.17%	
8603 - Refunds & Lost Books	150	250	0	0	0	0	0	0.00%	
8604 - Consultant/Outside Services	4,315	5,000	1,372	5,000	4,000	4,000	5,975	49.38%	
8605 - OCLC-ILL Fees	5	39	5	39	50	50	30	-40.00%	
8606 - Capital Improvement	-	0	0	0	15,000	15,000	20,000	33.33%	
8607 Transfers Out	-	0	0	0	0	0	0	0.00%	
Total MISCELLANEOUS EXPENSES	5,233	8,389	2,782	8,014	22,659	22,659	32,999	45.63%	2.7%
MORTGAGE									
8611 - Library Mortgage Debt	28,717	28,000	29,416	28,000	28,000	28,000	30,000	7.14%	
8612 - Mortgage debt-interest	9,059	9,880	8,360	9,880	17,000	17,000	9,000	-47.06%	
Total MORTGAGE	37,776	37,880	37,776	37,880	45,000	45,000	39,000	-13.33%	3.2%
Total Expense	1,028,182	1,142,292	1,064,023	1,173,542	1,184,322	1,184,322	1,233,719	4.17%	100.0%