



Sycamore Public Library Memorial Gifts & Donations

DATE: _____ NAME OF DONOR: _____

ADDRESS OF DONOR: _____

CONTRIBUTION AMOUNT*: \$ _____

IN MEMORY OF: _____

OR IN HONOR OF: _____

GIFT PLATE:

- Given in memory/honor of (Honoree's Name), by (Donor Name)
- Given in memory/honor of (Honoree's Name)
- No gift plate

I WOULD LIKE THIS GIFT USED TOWARD:

- Area of Library's greatest need
- Equipment, furnishings, or technology
- Programming
- Materials (books, movies, music, magazines, audio books, electronic books)

PLEASE TELL US ABOUT THE HONOREE'S INTERESTS: _____

Who would you like us to notify about this donation? Please provide their relationship to the honoree, contact name(s), and address.

RELATIONSHIP: _____

NAME OF PERSON TO BE NOTIFIED: _____

ADDRESS OF PERSON TO BE NOTIFIED: _____

*Please make checks payable to Sycamore Public Library, with this completed form attached

No donation can be accepted unless it is given to the Library without restrictions unless the Board of Library Trustees has specifically adopted an agreement to do so. All gifts may be used, sold, or disposed of in the best interest of the library. All donations are accepted only if, in the opinion of the Library Director and the Board of Library Trustees, they are in the best interests of the library.